

## **NORWICH HISTORIC PRESERVATION COMMISSION**

### **Minutes of the Thursday, January 5, 2023, 9:00 a.m. Meeting**

*Meeting was at the Norwich Historical Society, 277 Main Street and via Zoom*

Commissioners Present: Maggie Boone, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: Linda Cook

Also present: Brian Loeb (Norwich Planning Commission) and Sarah Rooker (Norwich Historical Society)

#### 1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (4-0).

#### 2. Public Comment

There was no public comment.

#### 3. Review and Approval of the Minutes of the November 19, 2022 Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (4-0).

#### 4. Discussion of NHPC Goals with Regard to Offering Advice to Historic Homeowners

The Commissioners discussed potential zoning changes with Brian Loeb as far as accomplishing the NHPC's goal of providing the NHPC an opportunity to weigh in (in an advisory role) on significant changes to certain historic properties. Brian made helpful suggestions as far as this could potentially be structured, but indicated that the zoning administrator role will need to be filled before this can be considered in greater depth. Jess Phelps will work on further revisions to the NHPC proposal based on this early feedback.

The Commission also discussed how it could reach out to new homeowners and may work on a new homeowner letter (advising them of resources/suggestions for caring for historic properties) in the coming months.

#### 5. Updates

Barn Surveys: Maggie Boone spoke of the work she is doing with the barn photographs and surveys, making sure that the material is well organized and salient photographs printed.

Future Programming: The NHPC elected to postpone discussion about additional programming until after it learns whether its Jones Circle CLG grant application will be funded. The group did, however, discuss reaching out to the Energy Committee to discuss whether a joint meeting to discuss how we could work on energy retrofits to historic properties would be of interest.

CLG Application: The Vermont Division of Historic Preservation is scheduled to announce 2023 CLG grant awards on **January 19th**.

6. Other Business

There was no other business.

7. Next Meeting

The group selected **Thursday, February 9th at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society.

8. Adjourn

Phil Zea moved to adjourn the meeting.

Maggie Boone seconded the motion.

The motion to adjourn passed unanimously (4-0) and the meeting was adjourned at 10:00 a.m.

APPROVED 02-09-2023