

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Thursday, November 17, 2022, 10:00 a.m. Meeting

Meeting was at the Norwich Historical Society, 277 Main Street.

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: None

Also present: Aaron DeNamur (Zoning Administrator), Sarah Rooker (NHS Director), and Carolyn Clinton (NHS President)

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Phil Zea moved to approve the agenda and Maggie Boone seconded. The agenda was approved unanimously (5-0).

2. Public Comment

There was no public comment.

3. Conversation with Carolyn Clinton and Sarah Rooker regarding Norwich Historical Society (“NHS”) Strategic Planning

The Commissioners gave input to the NHS regarding its questions on: (1) its hopes and dreams for the town; (2) what challenges make it difficult to achieve these goals; and (3) what changes are needed to achieve these goals. The NHPC looks forward to seeing the NHS’s new strategic plan and the results of its survey work.

4. Review and Approval of the Minutes of the October 13, 2022 Meeting

Maggie Boone moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (5-0).

5. Update on CLG Application for Jones Circle National Register nomination.

The Commissioners discussed the current draft which is now nearing completion. The CLG application is due to the State of Vermont on December 12. Nancy Osgood will reach out to the town to determine what the process for obtaining town signature for the application (which is required) and who will administer the grant should we receive it.

6. Discussion of NHPC Goals with Regard to Offering Advice to Historic Homeowners

The Commissioners continued to discuss how NHPC can be more involved in working with homeowners of historic homes before they have committed to certain modifications – potentially through amendments to the zoning ordinance to allow for NHPC to make non-binding recommendations to homeowners as part of the permitting process. Jess Phelps will work on this for the next meeting.

7. Updates

Barn Surveys: Maggie Boone informed the group of some updates she has made to our barn tracking form based on additional research.

Future Programming: The NHPC elected to postpone discussion about additional programming until after the CLG grant has been submitted.

Vacancies on the Commission: Several candidates have been identified for the two open spots.

8. Other Business

There was no other business.

9. Next Meeting

The group selected **Thursday, January 5th at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society.

10. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 11:05 a.m.