

## NORWICH HISTORIC PRESERVATION COMMISSION

### Minutes of the Thursday, September 19, 2022, 10:00 a.m. Meeting

*Meeting was at the Norwich Historical Society, 277 Main Street.*

Commissioners Present: Maggie Boone, Linda Cook, Jess Phelps, Phil Zea and Nancy Osgood, chair

Commissioners Absent: None

Also present: Katharine Navins

### NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

1. Approve Agenda

Maggie Boone moved to approve the agenda and Phil Zea seconded. The agenda was approved unanimously (5-0).

2. Public Comment

There was no public comment.

3. Review and Approval of the Minutes of the August 25, 2022, Meeting

Phil Zea moved to approve the minutes as drafted; Maggie seconded the motion. The motion to approve the minutes passed (5-0).

4. Update on Activities Since the August 25<sup>th</sup> Meeting

a. Response to letters to the Selectboard and Planning Commission

The Commission discussed the response to the letters to both the selectboard (answering the questions about the Commission and its workplan) and the planning commission. Planning Commissioner Brian Loeb volunteered to attend the NHPC meetings to facilitate the two commissions working more closely together to achieve our common goals.

b. Potential CLG grant project

Work continues on a potential CLG grant proposal. The current concept is a CLG grant focused on listing Jones Circle on the National Register of Historic Places. Work is underway to discuss this project with the homeowners and learn more about the area in advance of the application.

c. Sept. 11<sup>th</sup> Union Village Walking Tour hosted by the NHPC, Thetford and Norwich Historical Societies

The tour was fully subscribed and received very positive reviews from attendees. There is discussion about future offerings and the best seasons for offering these types of tours.

d. Barn Survey progress

Various commissioners continue to explore barns identified for additional attention. This work will continue over the fall.

e. Historic New England program on maintaining historic houses

The Commission, with NHS's assistance, will offer an online lecture, called Old House Do's and Don'ts virtually on Thursday, November 10<sup>th</sup> at 6:30 – featuring a member of Historic New England's historic preservation team.

f. Walking tour brochure distribution

Various commissioners continue to distribute brochures across the region to gain visibility for self-guided walking tour options in the community.

5. Other Business

The Commission discussed various ideas for future public programs and short articles on preservation-related topics to gain additional visibility for the Commission and foster preservation.

The Commission discussed a few ideas on improving its website (specifically related to access to National Register nomination forms).

The Commission continues to have two (2) vacancies to fill to have a complete Commission roster.

6. Next Meeting

The group selected **Thursday, October 13<sup>th</sup> at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society.

7. Adjourn

Maggie Boone moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (5-0) and the meeting was adjourned at 11:01 a.m.

APPROVED 10-13-2022