

Draft Minutes
Norwich Finance Committee (NFC)
6-19-07

The meeting was called to order by Chair Kayen at 8:15 AM
Members present: Kayen, Tierney, Thomae, Scheier, and Converse
Also present: Robinson, Soares

1. The minutes of 5-15 were amended in item 7, last line, to replace “we now” with “It was moved by Thomae and seconded by Tierney to”
2. Scheier suggested several items that were added to the agenda.
3. Cemetery Commission
Scheier stated that a financial report from the commission should appear in the Town Report. It was concluded that the auditors, not the NFC should pursue this matter.
4. Town Budget Process
There was a lengthy discussion the need for a means to track resources (physical resources as well as time and money) and accomplishments (e.g. miles paved), which included the possible use of computer software. It was moved by Tierney and seconded by Scheier “that the Finance Committee recommend that the Town Manager and the Selectboard implement a process acquire quantitative information on the activities of the departments, and to use this information in the development of the budget, beginning with the Department of Public Works. The Finance Committee is willing to help in implementing this.” Passed unanimously.
5. Budget Matters
Robinson presented a table which compared actual expenditures with budget for the year 06-07. It appears that we will end the year with a slight surplus. There is a meeting of the Selectboard and the NFC 6/20 to discuss the Capital Budget Plan and Report document, to which the NORCAP group has been invited.
6. Assignments
Converse accepted the task of attending the Norwich school board and Selectboard meetings.
7. Reports on meetings of other groups
Norwich Schoolboard (Converse)
 1. The construction aid will be held, invested in a CD, until the 09-10 year to even out the tax burden.
 2. The new state law covering school funding needs to be clarified.Norwich Selectboard (Scheier)
 1. The selectboard asserted its right to approve expenditures of town departments even when there is a special solicitation by the department.

2. Scheier reported that the forum about the form of town government appeared to be moving toward retaining the present system with modifications. It is meeting 6-20

3. The forum on the police has attracted much interest. It meets on 6-21.

The meeting adjourned at 10:15 AM