

TOWN OF NORWICH  
DEVELOPMENT REVIEW BOARD  
DRAFT MINUTES  
Thursday, January 21, 2021

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Act 92 OML compliant meeting conducted via Town of Norwich Zoom account. These proceedings were recorded.

**Members Present:** Rotman (Chair), Pitiger, Lawe, Stucker, Carroll, McCabe, Teeter  
**Alternates Present:** Stuart  
**Staff:** Francis (Clerk)  
**Public:** Juan Garceran, Brenda Danielson, Renee Harvey, Linda Cook, Jeff Goodrich, Anne Peacock, Russ Schleipman, Corina Belle-Isle, Doug Hewitt, Elissa Close, Brooke Harrington, Emily Myers, Christopher Brady, Jay Van Arman, Paul Horak, Kate White, Tim Pangburn, Barbara Tolman, Curt Barthel

- 1) **Call to Order:** Roll Call 7:04pm
- 2) **Agenda:**  
Carroll moved and Stucker seconded a motion to approve the agenda. Motion carried 6 – 0.
- 3) **Minutes of 09-17-20**  
Stucker moved and McCabe seconded a motion to approve the minutes of October 15, 2020 as amended (to state Carroll was absent). Motion carried 5 – 0 – 1.
- 4) **Public Comments and Announcements:** None
- 5) **Administrative Issues and Updates:**
  - a) Francis indicated that there will be a February 18, 2021 meeting to hear an appeal.
- 6) **Public Hearings 7:23pm**
  - a) **#57BCU20:** Conditional Use and Site Plan Review for two Daycare Facilities, Application by Immersion Montessori School, LLC and Cradle and Crayon, Inc., Applicants and Tiny Seeds Village, LLC, Landowner, of Lot 11-093.000 at 251 US Route 5 N. Application to be reviewed under the Norwich Zoning Regulations.  
  
McCabe moved and Lawe seconded a motion to enter the exhibits into evidence. Motion carried 7 – 0.  
  
By unanimous consent the board continued the hearing to February 4, 2021. Motion carried 6 – 0.
  - b) **#58BSUB20:** Preliminary Plan Review of a Subdivision Application by Russell F. Schleipman, Applicant and Landowner, to divide Lot 10-207.100 to create 2 lots at Union Village RD. Proposed Lot 1 to be +/-4.28 acres is undeveloped. Proposed Lot 2 to be +/-10.8 acres is undeveloped. Application to be reviewed under the Norwich Subdivision Regulations.  
  
Carroll moved and Lawe seconded a motion to enter the exhibits into evidence. Motion carried 7 – 0.

Christopher Brady, an abutter requested a continuance of the hearing because he did not receive information requested until January 20, his counsel advised that he request a continuation of the hearing.

Carroll moved and Pitiger seconded a motion to reschedule the hearing to February 18, 2021 subsequent to a site visit. Motion carried 7 – 0.

**7) Deliberative Session**

Members entered into deliberative session at 9:14pm

**8) Adjournment:**

A motion to adjourn the meeting was entertained at 9:55pm. Motion carried 7 – 0.

Respectfully submitted,  
Rod Francis

**Future Meetings:**

Thursday, February 4 at 7:00PM

Thursday, February 18 at 7:00PM

**DRB Minutes available at:**

<http://Norwich.vt.us/development-review-board-minutes/>

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